



Safeguarding is **Everyone's** Responsibility



If you are an employee of Cardiff Council, you have a responsibility to contact social services or the police if you have concerns that a child or adult at risk:

- is experiencing abuse and neglect
- has experienced abuse and neglect
- is likely to be at risk of abuse and neglect.



If there are immediate concerns about a child's or adult's safety or a criminal offence occurred, you should phone the police.

Who to contact

- If you believe a child or adult is in immediate danger, do something straight away - contact **999** and tell the operator what is happening.
- If you think or believe an adult is being abused, please contact the Adult Safeguarding Team on: **029 2233 0888** or **safeguardingadults@cardiff.gov.uk**
- If you think a child is at risk, not being looked after properly, or you have concerns about his or her welfare, please contact us on: **03000 133 133** or raise a concern online here **Help or harm form | Cardiff Council**
- If any concerns are outside of office hours then call the Emergency Duty Team on: **029 2078 8570**
- If you have concerns about an individual being radicalised, speak to your DSP, who can liaise with the Prevent team for advice.



Speak to your Designated Safeguarding Person (DSP)

If you need any advice or want to discuss safeguarding concerns, please reach out to the identified person within your Directorate.



Making a Referral

For more information and details about how to make a referral, please visit the Regional Safeguarding Board Website

